

**CITY OF NEWARK
DELAWARE
COUNCIL MEETING AGENDA**

October 23, 2023 – 6:00 P.M. – Council Chambers/Microsoft Teams

Per the hybrid meeting provisions as provided in 29 Del. C. §10006A, City Council will be meeting in person with remote access via Microsoft Teams at the following link: <https://tinyurl.com/City-Council-Meeting10232023>

New to Microsoft Teams? Click on the link above and click on “Continue in this Browser” to enter the meeting.

Public comments may be submitted on the items on the agenda via email to council@newark.de.us by 6:00 p.m. All public comments received will be read into the record at the meeting. Attendees may also alert the City Secretary that they wish to speak at the appropriate time by using the raise hand function in Microsoft Teams or by submitting their name, district and/or address, and agenda item on which they would like to comment via the Microsoft Teams chat function during the meeting.

MOTION TO ENTER EXECUTIVE SESSION

EXECUTIVE SESSION

- A. Executive Session Pursuant to 29 Del. C. §10004 (b)(4) and (9) for the purposes of a strategy session, including those involving legal advice or opinion from an attorney-at-law, with respect to potential litigation when an open meeting would have an adverse effect on the litigation position of the public body and personnel matters in which the names, competency and abilities of individual employees are discussed

(Executive Session to conclude at 7:00 p.m. with Council meeting to resume immediately after. Council may continue Executive Session after the conclusion of the agenda of the regular business meeting.)

RETURN TO PUBLIC SESSION

- A. Potential vote to give direction to the City Manager and/or the City Solicitor

There may be a vote on each and every agenda item set forth herein.

SILENT MEDITATION & PLEDGE OF ALLEGIANCE

1. ITEMS NOT ON PUBLISHED AGENDA:

- A. Elected Officials who represent City of Newark residents or utility customers (2 minutes)
- B. University
 - (1) Administration (5 minutes per speaker) (5 minutes)
 - (2) Student Body Representative(s) (5 minutes per speaker) (2 minutes)
- C. City Manager (10 minutes)
- D. Council Members (5 minutes)
- E. Public (5 minutes per speaker) (5 minutes)

2. APPROVAL OF CONSENT AGENDA: (1 minute)

- A. [Approval of Council Meeting Minutes – September 18, 2023](#)
- B. [Approval of Council Meeting Minutes – September 25, 2023](#)
- C. [Receipt of Alderman’s Report – October 10, 2023](#)
- D. [Receipt of Financial Statement – August 31, 2023](#)
- E. [Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for Various Purchases from Amazon Capital Services, Inc.](#)
- F. [First Reading – Bill 23-18 – An Ordinance Amending Chapter 27, Subdivisions, Code of the City of Newark, Delaware, By Creating Addressing Standards for Buildings in the City of Newark – Second Reading – November 27, 2023](#)

CONSENT AGENDA – The Consent Agenda is comprised of proposed ordinances on for First Reading and those items that are considered routine and non-controversial and will be acted upon by a single vote of the Council. There shall be no separate discussion of proposed ordinances on for First Reading. For the remaining items, there will be no separate discussion unless a member of Council so requests, in which event the matter shall be removed from the Consent Agenda and considered a separate item at that Council Meeting.

***3. APPOINTMENTS TO BOARDS, COMMITTEES AND COMMISSIONS:** None

4. ITEMS NOT FINISHED AT PREVIOUS MEETING: None

***5. SPECIAL DEPARTMENTAL REPORTS:**

- A. [Recommendation for the Mayoral Special Election and Filing Deadlines – City Manager/City Secretary](#)
- B. [Approval of the FY2023 Edward Byrne Memorial Justice Assistance Grant \(JAG\) Application – Deputy Police Chief \(5 minutes\)](#)
- C. [Presentation on the Planning Process for the Update for the Newark Bicycle Plan – Planning & Development Department \(30 minutes\)](#)
- D. [Resolution No. 23- : Fixing a Time and Place for a Hearing on the Vacation of Independence Circle](#)

***6. FINANCIAL STATEMENT:** None

***7. RECOMMENDATIONS ON CONTRACTS & BIDS OVER CONSENT AGENDA LIMIT:**

- A. [Recommendation to Amend the 2023-2027 Capital Improvement Program Budget and Award Contract 23-16 \(Field Operations Complex Perimeter Fencing Replacement\) – Chief Procurement & Projects Officer \(10 minutes\)](#)
- B. [Recommendation to Award Request for Proposal \(RFP\) 23-03: Video Management System Replacement – Chief Procurement & Projects Officer \(10 minutes\)](#)
- C. [Recommendation to Award Request for Proposal \(RFP\) 23-04: Lobbying and Intergovernmental Consultant Services – Chief Procurement & Projects Officer \(10 minutes\)](#)
- D. [Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the Purchase of a Knuckleboom Refuse Collection Truck based on Competitively Solicited Purchase Contracts in Association with Sourcewell for CIP REQSF – Director of Public Works & Water Resources \(10 minutes\)](#)
- E. [Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the Purchase of a Street Sweeper Truck based on Competitively Solicited Purchase Contracts in Association with Sourcewell Compared to Additional Low Bid Option for 2023-2027 CIP Project QEQSF – Director of Public Works & Water Resources \(10 minutes\)](#)
- F. [Recommendation to Waive the Bid Process in Accordance with the Code of the City of Newark for the Purchase of Vehicle Maintenance Lifts based on Competitively Solicited Purchase Contracts in Association with Sourcewell for CIP Project M2201 – Director of Public Works & Water Resources \(10 minutes\)](#)

***8. ORDINANCES FOR SECOND READING & PUBLIC HEARING:** None

***9. RECOMMENDATIONS FROM THE PLANNING COMMISSION AND/OR PLANNING & DEVELOPMENT DEPARTMENT:** None

***OPEN FOR PUBLIC COMMENT**

Agenda Posted – October 16, 2023

Attest:

Sworn by:

City Secretary

Notary Public

(Seal)